ACADEMIC AFFAIRS

HOSPITALITY MANAGEMENT SERVICES

**PRACTICUM INCIDENT REPORT**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PROGRAM & SECTION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE OF INCIDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Issues/Concerns/Complaints:**  Reported by the Manager of TGIF that Mr. Moralita and other practicum student from other institution has a conflict during their assigned schedule |
| **Action Taken:**  Called the Practicum Coordinator,  Sir Rafol called the Manager of the Restaurant |
| **Recommendation:**  The Restaurant final decision to removed the 2 involve trainees to avoid conflict and problems in their operations .  The Practicum adviser decided to continue the remaining hours at the Physical Plant Facilities Office which is related to the course taken by Mr. Moralita |

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**Student Practicum Faculty In-Charge Director, TVET**